



STATUTORY INSTRUMENTS.

**S.I. No. 6 of 2013**



ROAD TRAFFIC (LICENSING OF DRIVERS) (AMENDMENT)  
REGULATIONS 2013

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I, LEO VARADKAR, Minister for Transport, Tourism and Sport, in exercise of the powers conferred on me by sections 5(1), 23(2) (inserted by section 57 of the Road Traffic Act 2010 (No. 25 of 2010), 31(2) and 42 (inserted by section 10 of the Road Traffic Act 2006 (No. 23 of 2006) as amended by section 12(2) of the Roads Act 2007 (No. 34 of 2007)) of the Road Traffic Act 1961 (No. 24 of 1961) section 2 of the Road Traffic Act 2006 (No. 14 of 2006) and the National Roads and Road Traffic (Transfer of Departmental Administration and Ministerial Functions) Order 2002 (S.I. No. 298 of 2002) (as adapted by the Transport (Alteration of Name of Department and Title of Minister) Order 2011 (S.I. No. 141 of 2011)), for the purpose of giving further effect to Directive No. 2006/126/EC of the European Parliament and of the Council of 20 December 2006<sup>1</sup>, and to giving part effect to the Annex to Directive No. 2012/36/EU of 19 November 2012<sup>2</sup>, hereby make the following regulations:

1. (1) These Regulations may be cited as the Road Traffic (Licensing of Drivers) (Amendment) Regulations 2013.

(2) These Regulations (other than paragraph (b) of Regulation 3) come into operation on 19 January 2013.

2. In these Regulations “Regulations of 2011” means Road Traffic (Licensing of Drivers) (Amendment) (No. 2) Regulations 2011 (S.I. No. 483 of 2011).

3. The Road Traffic (Licensing of Drivers) Regulations 2006 (S.I. No. 537 of 2006) are amended—

(a) in Regulation 3(1), by inserting after the definition of “tricycle” the following:

“ ‘twinned wheels’ has the meaning assigned to it in Article 1(2)(b) of Directive 2002/24/EC of the European Parliament and of the Council of 18 March 2012<sup>3</sup>, ”,

(b) by substituting, with effect from 12 January 2013, for Regulation 4 the following:

<sup>1</sup>OJ No. L403, 30.12.2006, p.18

<sup>2</sup>OJ No. L321, 20.11.2012, p.54

<sup>3</sup>OJ No. L124, 09.05.2002, p.1

*Notice of the making of this Statutory Instrument was published in  
“Iris Oifigiúil” of 18th January, 2013.*

**“Disposition of fees**

4. The Road Safety Authority may retain any fees received by it under these Regulations in discharge of its functions as the licensing authority.”,

(c) in Regulation 6 (inserted by Regulation 2(b) of the Regulations of 2011) by substituting in column (2) of the Table opposite B in column (1)—

(i) in the first paragraph for “750 kg” the following:

“750 kg, or, where the combined design gross vehicle weight of the towing vehicle and the trailer does not exceed 3,500 kg.”, and

(ii) in the second paragraph for “code 106” the following:

“code 96”,

(d) in Regulation 7(1)(a) (inserted by Regulation 2(c) of the Regulations of 2011) by substituting for paragraph (i) and (ii) the following:

“(i) the design gross weight of the trailer does not exceed 750 kg,

(ii) the design gross vehicle weight of the trailer exceeds 750 kg but where the design gross vehicle weight of the combination does not exceed 3,500 kg, or

(iii) where entitlement to a driving licence in category B was given prior to 19 January 2013, the drawing vehicle is in category B and the design gross vehicle weight of the trailer does not exceed the unladen weight of the drawing vehicle and the total design gross vehicle weight of the combination does not exceed 3,500 kg.”,

(e) in Regulation 9(1) (inserted by Regulation 2(d) of the Regulations of 2011) by—

(i) substituting “paragraphs (2) and (3)” for “paragraph (2)”, and

(ii) inserting after paragraphs (2) the following:

“(3) The age below which a person is disqualified from riding a tricycle in category A is 21 years.

(4) The age below which a person is disqualified from holding a licence in category A, and who has not held a licence in category A2 for 2 years, is 24 years.”,

(f) by substituting for Regulation 10 (as amended by Regulation 2(e) of the Regulations of 2011) the following:

**“Form of driving licence and period of grant.**

10. (1) (a) A driving licence shall be in scheduled form D.402,

(b) In driving licence form D.402—

“issued on” means the day the licence comes into force;

“from” means the date on which the licence holder first held a driving licence in the category concerned;

“to” means the date on which the driving licence concerned expires.

(2) A driving licence shall, subject to paragraphs (3) and (4), be granted for a period of—

(a) in the case of an applicant less than 60 years of age on the commencement day, for a licence to drive vehicles of category A, A1, A2, AM, B, BE or W, 10 years plus the unexpired period of a licence previously granted to the applicant,

(b) in the case of an applicant less than 60 years of age on the commencement day, for a licence to drive vehicles of category C, CE, C1, C1E, D, DE, D1 or D1E, 5 years plus the unexpired period of a licence previously granted to the applicant,

(c) subject to subparagraphs (d) and (e), in the case of an applicant 70 or more years of age on the commencement day, 3 years plus the unexpired period of a licence previously granted to the applicant,

(d) where the application is for a licence to drive vehicles of category A, A1, A2, AM, B, BE or W, the applicant is, on the commencement day—

(i) 60 years of age or more but less than 67 years of age, a driving licence may be granted for the period beginning on the commencement day and ending on the day before the applicant attains the age of 70 years, or

(ii) 67 years of age or more but less than 70 years of age, a driving licence may be granted for the period of 3 years plus the unexpired period of a licence previously granted to the applicant,

(e) where an application is for a licence to drive vehicles of category C, CE, C1, C1E, D, DE, D1 or D1E, the applicant is, on the commencement day—

- (i) 65 years of age or more but less than 67 years of age, a driving licence may be granted for the period beginning on the commencement day and ending on the day before the applicant attains the age of 70 years, or
- (ii) more than 67 years of age, 3 years plus the unexpired period of a licence previously granted to the applicant.

(3) A driving licence may be granted for a period of 1 year or 3 years, together with the unexpired period of a licence previously granted to the applicant, where the application for the licence is required under Regulation 41 to be accompanied by a medical report and the medical report indicates that the applicant appears to require medical review.”,

- (g) by substituting for Regulation 14(1) (inserted by Regulation 2(g) of the Regulations of 2011) the following:

“14. (1) Subject to paragraph (2), a person granted a driving licence for the first time prior to 19 January 2013 to drive vehicles in category A is, until a period of having held a driving licence in the category for 2 years, restricted to driving only those vehicles in that category which have a power output not exceeding 25 kW or a power or weight ratio not exceeding 0.16 kW/kg.”,

- (h) in Regulation 15, by substituting for paragraph (2) the following:

“(2) Where the licensing authority is satisfied that the driving licence (in this Regulation referred to as the ‘original licence’) in respect of which such application is made has been lost, destroyed or mutilated it may on payment of the appropriate fee set out in Part 1 of the Schedule to the Road Traffic (Licensing of Drivers) (Fees) Regulations 2012 (S.I. No. 559 of 2012) issue a duplicate of the licence.”,

- (i) in regulation 17(6)(b)—

(I) in clause (vi), by substituting “a trailer,” for “a trailer.”, and

- (II) by inserting after clause (vi) the following:

“(vii) vehicles of any category where code 109 is endorsed on the licence and the person has not taken a test for a certificate of competency with 2 months of the date of issue of the licence.”,

(j) in Regulation 19(2) (as amended by Regulation 2(h) of the Regulations of 2011) by—

(i) substituting for subparagraph (d) the following:

“(d) category A unless the person holds for not less than 2 years a driving licence in respect of category A2 or has attained the age of 24 years.”, and

(ii) deleting the Table to that Regulation,

(k) in Regulation 22, by substituting for paragraph (2) the following:

“(2) Where the licensing authority is satisfied that the learner permit (in this Regulation referred to as the ‘original licence’) in respect of which such application is made has been lost, destroyed or mutilated it may, on payment of the appropriate fee as set out in Part 1 of the Schedule to the Road Traffic (Licensing of Drivers) (Fees) Regulations 2012 (S.I. No. 559 of 2012) issue a duplicate of the permit.”,

(l) in Regulation 27 (2), by inserting for subparagraph (c) the following:

“(c) the application relates to vehicles in a category set out in column (1) of the Table below and the conditions set out in column (2) of the Table opposite the mention in column (1) of that category are complied with:

TABLE

Category	Conditions
(1)	(2)
ED	The applicant holds a driving licence in respect of vehicles in category D and— <p>(a) the application is accompanied by a certificate of competency in respect of vehicles in category EC, or</p> <p>(b) the applicant holds a driving licence in respect of vehicles in category EC.</p>
ED1	The applicant holds a driving licence in respect of vehicles in category D1 and— <p>(a) the application is accompanied by a certificate of competency in respect of vehicles in category EC or EC1, or</p> <p>(b) the applicant holds a driving licence in respect of vehicles in category EC or EC1.</p>

or

(d) the application relates to vehicles in a category set out in column (1) of the Table below and the conditions set out in

column (2) of the Table opposite the mention in column (1) of that category are complied with:

TABLE

Category	Conditions
(1)	(2)
A2	The applicant holds a category A1 driving licence for at least two years and <p>(a) has taken an Initial Basic Training (IBT) course progression module 5 on a category A2 motorcycle, or</p> <p>(b) where the person has not taken an Initial Basic Training (IBT) course IBT in a category AM or A1 motorcycle, has taken modules 1, 2, 3, 4 and 5 on a category A2 motorcycle.</p>
A	The applicant holds a category A2 driving licence for at least two years, and submitted a certificate of competency in respect of category A2 with the application for the licence, and <p>(a) has taken an Initial Basic Training (IBT) course progression module 5 on a category A motorcycle, or</p> <p>(b) where the person has not taken an Initial Basic Training (IBT) course IBT in a category AM, A1 or A2 motorcycle, has taken modules 1, 2, 3, 4 and 5 on a category A2 motorcycle.</p>

”

(m) in Regulation 32, by substituting—

(i) for the Table to paragraph (1) (inserted by Regulation 2(k) of the Regulations of 2011) the following:

“TABLE

Code (1)	Restriction (2)
10	Modified transmission
15	Modified clutch
20	Modified braking system
25	Modified accelerator system
30	Modified combined braking and accelerator system
35	Modified control layouts
40	Modified steering
42	Modified rear-view mirrors
43	Modified driving seat
44.01	Motorcycle with single operated brake
44.02	Motorcycle with adjusted hand operated brake (front wheel)
44.03	Motorcycle with adjusted foot operated brake (back wheel)
44.04	Motorcycle with adjusted accelerator handle

Code (1)	Restriction (2)
44.05	Motorcycle with adjusted manual transmission and manual clutch
44.06	Motorcycle with adjusted rear-view mirror(s)
44.07	Motorcycle with adjusted commands direction indicators, braking light)
44.08	Motorcycle with seat height allowing the driver, in sitting position, to have two feet on the road at the same time
45	Motorcycle with sidecar only
46	Tricycles only
73	Restricted to category B vehicles of the motor quadricycle type (B1)
78	Valid only for vehicles without a clutch pedal (or lever operated manually for categories A, A2, A1 or AM)

”

(ii) for the Table to paragraph (2), the following:

“TABLE

Code (1)	Additional information/restrictions (2)
01	Must wear corrective lenses
02	Must wear hearing aid
03	Limb prosthesis/orthosis
46	Tricycles only
70	Exchange of recognised driving licence
71	Duplicate licence
73	Restricted to category B vehicles of the motor quadricycle type (B1)
79	Restricted to vehicles which comply with the specifications indicated in brackets
79.01	Restricted to two-wheel vehicles with or without side-car
79.02	Restricted to category AM vehicles of the three-wheel or light quadricycle type
79.06	Category BE vehicle where the maximum authorized mass of the trailer exceeds 3,500 kg
81	Restricted to category A vehicle of the two-wheel motorcycle type until reaches age of 21 years
96	Category B vehicles combined with a trailer with a maximum authorized mass exceeding 750 kg where the maximum authorized mass of such combination exceeds 3,500 kg but does not exceed 4,250 kg
101	Renewal subject to submission of a valid medical report
102	Diplomatic licence
109	Must undergo the driving test within 2 months of issue.
115	Organ donor

”

(n) by substituting for Regulation 44 the following:

**“Where consequential or ancillary disqualification order is made**

45. (1) This Regulation applies where a consequential or an ancillary disqualification order is made under the Act.

(2) Subject to paragraph (3) and paragraph (4) in the case of an ancillary order, the driving licence (if any) of the disqualified person shall, within 6 to 10 days of the coming into operation of the order, be delivered by the disqualified person to the licensing authority who shall endorse details of the disqualification on the entry of the person concerned.

(3) Where, by virtue of section 30(3)(d) of the Act, the operation of a consequential or ancillary disqualification order has been postponed to a day more than 5 days after the day on which the order would have come into operation if there had been no such postponement, the driving licence (if any) of the disqualified person, shall within 6 to 10 days of the coming into operation of the order, be delivered by the disqualified person to the licensing authority who shall endorse details of the disqualification on the entry of the person concerned.

(4) Where an ancillary disqualification order is made by an appellate court in respect of a conviction in relation to which an ancillary disqualification order was not made by the court from which the appeal is taken, the driving licence (if any) of the disqualified person shall—

(a) where the operation of the order is not postponed under section 30(3)(d) of the Act for a period of more than 5 days, be delivered by the disqualified person to the licensing authority who shall endorse details of the disqualification on the entry of the person concerned, or

(b) where the operation of the order has been postponed under section 30(3)(d) of the Act for a period of more than 5 days, be delivered by the disqualified person to the licensing authority who shall endorse details of the disqualification on the entry of the person concerned within 5 days of the coming into operation of the order.

(5) Paragraphs (2), (3) and (4) are penal regulations.”,

(o) by deleting Regulation 45,

(p) by substituting for Regulation 46 the following:

**“Where special disqualification order is made**

46. (1) This Regulation applies where a special disqualification order is made under the Act.

(2) Unless the operation of the special disqualification order is suspended pending an appeal, the driving licence (if any) of the disqualified person shall be delivered by the disqualified person to the licensing authority—

(a) when the period for lodging a notice of appeal has expired and where no notice of appeal has been lodged within such period, or

(b) when a notice of appeal is lodged within such period and

(i) notice of withdrawal of the appeal is given within the period of 5 days of the lodgement of the notice of appeal, or

(ii) the appeal is heard and the special disqualification order is annulled and a new order is made by the Circuit Court, within the period of 5 days of the new order being given.

(3) Where a special disqualification order has been suspended pending an appeal and notice of appeal has been lodged—

(a) if notice of withdrawal of the appeal is subsequently given, the driving licence (if any) of the disqualified person shall, within 5 days after the day of lodgement of the notice of the withdrawal of the appeal, be delivered by the disqualified person to the licensing authority, or

(b) if the appeal is heard and the special disqualification is annulled and a new special disqualification order is made by the Circuit Court, the driving licence (if any) of the disqualified person shall, within 5 days after the making of the order of the Circuit Court, be delivered by the disqualified person to the licensing authority.

(4) Paragraphs (2) and (3) are penal regulations.”,

(q) by substituting for Regulation 48 the following:

**“Where disqualification is removed**

48. (1) Where a disqualification under a consequential disqualification order or under an ancillary disqualification order is removed by an order under section 29(1) of the Act the officer of the court which made the order for the removal of the disqualification shall notify the licensing authority of particulars of the order.

(2) Where, on appeal under section 29(6) of the Act, the appellate court either removes a disqualification under a consequential disqualification order or under an ancillary disqualification order or varies the date as from which such a disqualification is removed the officer of

the appellate court shall notify the licensing authority of particulars of the order.”,

(r) by substituting for Regulations 50 and 51 the following:

**“Notification of making orders**

50. (1) Where—

- (a) an order is made by a court under section 36 of the Act directing the endorsement on the entry of a disqualification order or of the removal of a disqualification,
- (b) an order is made by a court confirming, annulling or varying an order referred to at subparagraph (a), or
- (c) an order for the suspension of the operation of a special disqualification order is made by a court under section 30(3)(b) of the Act,

the officer of the court which makes the order shall notify the licensing authority of particulars of the order.

(2) In this Regulation “disqualification order” means a consequential disqualification order, an ancillary disqualification order or a special disqualification order.

**Retention of licence by licensing authority**

51. Where a driving licence is furnished under this Part to the licensing authority, the authority shall retain the driving licence until the expiration of the period of disqualification or until the removal of the disqualification and shall, return it to the holder.”,

(s) by deleting Regulations 45, 47 and 49,

(t) by substituting for Schedule 5 the Schedule set out in Schedule 1,

and

(u) by substituting for forms D201, D401, D501 and D502, in Part 1 of the Schedule (inserted by the Road Traffic Licensing of Drivers) (Amendment) (No. 2) Regulations 2010 (S.I. No. 544 of 2010) the forms set out in Schedule 2.

4. Where an application for a driving licence or a learner permit (other than a duplicate of such) is made before the commencement of these Regulations and the application is still pending upon such commencement the amendments effected by these Regulations apply in respect of the application.

## SCHEDULE 1

Regulation 2(t)

Regulation 26

## “SCHEDULE 5

**Minimum vehicle requirements for the purposes of the practical driving test  
where the test vehicle was first registered on or after 1 January 2004**

Category	Vehicles in Category
A	Motorcycle, other than with twinned wheels, without sidecar, with a cylinder capacity of at least 595 cm <sup>3</sup> , and an engine power of at least 40 kW. Where the motorcycle has an electric motor the power to weight ratio shall be not less than 0.25kW/kg.
A2	A2 motorcycle, other than with twinned wheels, without sidecar, with a cylinder capacity of at least 395 cm <sup>3</sup> , and an engine power of at least 25 kW and not exceeding 35 kW. Where the motorcycle has an electric motor the power to weight ratio shall be not less than 0.15kW/kg.
A1	A1 motorcycle, other than with twinned wheels, without sidecar, with a cubic capacity of at least 115 cm <sup>3</sup> and not exceeding 125cm <sup>3</sup> , and capable of a speed of at least 90 km/h. Where the motorcycle has an electric motor the power to weight ratio shall be not less than 0.08kW/kg.
B	Category B vehicle capable of a speed of at least 100 km/h.
C	Category C vehicle with a real total mass of at least 12,000 kilograms, a length of at least eight metres, a width of at least 2,40 metres and capable of a speed of at least 80 km/h; fitted with anti-lock brakes, equipped with a gearbox having at least 8 forward ratios and recording equipment; the cargo compartment shall consist of a closed box body which is at least as wide and as high as the cab. The vehicle shall be presented with a minimum of 10,000kg real total mass.
C1	Category C1 vehicle with a maximum authorised mass of at least 4000 kilograms but not exceeding 7,500 kilograms, with a length of at least 5 metres and capable of a speed of at least 80 km/h; fitted with anti-lock brakes and equipped with recording equipment; the cargo compartment shall consist of a closed box body which is at least as wide and as high as the cab.
D	Category D vehicle having passenger accommodation for more than 16 persons, being at least 10 metres in length, and capable of a speed of at least 80 km/h; fitted with anti-lock brakes and recording equipment.
D1	Category D1 vehicle with a length of at least five metres, with a gross vehicle weight of at least 4,000 kilograms, and capable of a speed of at least 80 km/h; fitted with anti-lock brakes and recording equipment.

Category	Vehicles in Category
BE	<p>A combination, made up of a category B test vehicle capable of a speed of at least 100 km/h, which should be either—</p> <p>(a) a 4 wheel drive vehicle and trailer, or</p> <p>(b) a vehicle with a minimum length of at least 4.25 metres and trailer,</p> <p>The trailer should have a real total mass of at least 1,400 kilograms and not greater than 3,500 kilograms; the cargo compartment of the trailer shall consist of a closed box body which is at least as wide and as high as the motor vehicle; the trailer to have a minimum internal length of 2.4 metres, the closed box body may be slightly less wide than the motor vehicle provided that the view to the rear is only possible by use of the external rear-view mirrors of the motor vehicle. The trailer shall be presented with a minimum of 800kg real total mass.</p>
CE	<p>either an articulated vehicle or a combination of a category C test vehicle and a trailer of at least 7,5 metres in length; both the articulated vehicle and the combination shall have a maximum authorised mass of at least 20,000 kilograms, a length of at least 14 metres and a width of at least 2,40 metres, shall be capable of a speed of at least 80 km/h, fitted with anti-lock brakes, equipped with a gearbox having at least 8 forward ratios and with recording equipment; the cargo compartment shall consist of a closed box body which is at least as wide and as high as the cab. The trailer shall be presented with a minimum of 15,000kg real total mass.</p>
C1E	<p>A combination made up of a category C1 test vehicle and a trailer with a real total mass of at least 2,000 kilograms and a minimum internal length of 2.4 metres; this combination shall be at least 8 metres in length; the cargo compartment of the trailer shall consist of a closed box body which is at least as wide and as high as the cab; the closed box body may also be slightly less wide than the cab provided that the view to the rear is only possible by use of the external rear-view mirrors of the motor vehicle. The trailer shall be presented with a minimum of 800kg real total mass.</p>
D1E	<p>A combination, made up of a category D1 test vehicle with trailer. The trailer used shall have a real total mass of at least 1,400 kg and have internal length of at least 2.4 metres; the cargo compartment of the trailer shall consist of a closed box body which is at least 2 metres wide and 2 metres high. The trailer shall be presented with a minimum of 800kg real total mass.</p>
AM	<p>Two-wheel vehicles or three-wheel vehicles, other than with twinned wheels, not capable of being manually propelled, with a maximum design speed of not more than 45 km/h, (excluding those with a maximum design speed under or equal to 25 km/h), and as respect an internal combustion engine with an engine capacity not exceeding 50 cc, and a maximum continuous rated power of no more than 4kW as respect an electric motor.</p>
W	Work vehicle and land tractor.

**Minimum vehicle requirements for the purposes of the practical driving test where the test vehicle was first registered prior to 1 January 2004**

Category	Vehicles in Category
A	<p>Motorcycle, other than with twinned wheels, without sidecar, with a cylinder capacity of at least 595 cm<sup>3</sup>, and an engine power of at least 40 kW.</p> <p>Where the motorcycle has an electric motor the power to weight ratio shall be not less than 0.25kW/kg.</p>

Category	Vehicles in Category
A2	A2 motorcycle other than with twinned wheels, without sidecar, with a cylinder capacity of at least 395 cm <sup>3</sup> , and an engine power of at least 25 kW and not exceeding 35 kW. Where the motorcycle has an electric motor the power to weight ratio shall be not less than 0.15 kW/kg.
A1	A1 motorcycle, other than with twinned wheels, without sidecar, with a cubic capacity of at least 115 cm <sup>3</sup> and not exceeding 125 cm <sup>3</sup> , and with an engine power not exceeding 25 kW and capable of a speed of at least 90 km/h. Where the motorcycle has an electric motor the power to weight ratio shall be not less than 0.08 kW/kg.
B	Category B vehicle capable of a speed of at least 100 km/h.
C	Category C vehicle with a maximum authorised mass of at least 10,000 kg, a length of at least 7 metres, and capable of a speed of at least 80 km/h. The vehicle shall be presented with a minimum of 10,000 kg real total mass.
C1	Category C1 vehicle with a maximum authorised mass of at least 4,000 kilograms and capable of a speed of at least 80 km/h.
D	Category D vehicle having passenger accommodation for more than 16 persons, being at least 9 metres in length, and capable of a speed of at least 80 km/h.
D1	Category D1 vehicle capable of a speed of at least 80 km/h.
BE	<p>A combination, made up of a category B test vehicle with trailer, which should be either:</p> <ul style="list-style-type: none"> <li>(a) a 4 wheel drive vehicle and trailer, or</li> <li>(a) a vehicle with a minimum length of at least 4.25 metres and trailer.</li> </ul> <p>The trailer used shall have a real total mass of at least 1,400 kg and not greater than 3500 kilograms, and have internal dimensions of at least 2.4 metres x 1.2 metres. The trailer shall be presented with a minimum of 800 kg real total mass.</p>
CE	Articulated vehicle having a combined real total mass of at least 18,000 kg and an overall length of at least 12 metres, capable of a speed of at least 80 km/h. The trailer shall be presented with a minimum of 15,000 kg real total mass.
C1E	A combination, made up of a category C1 test vehicle with trailer, having a combined length of at least 8 metres. The trailer used shall have a real total mass of at least 2,000 kg and have internal dimensions of at least 2.4 metres x 1.2 metres. The trailer shall be presented with a minimum of 800 kg real total mass.
D1E	A combination, made up of a category D1 test vehicle with trailer. The trailer used shall have a real total mass of at least 1,400 kg and have internal dimensions of at least 2.4 metres x 1.2 metres. The trailer shall be presented with a minimum of 800 kg real total mass.
AM	Two-wheel vehicles or three-wheel vehicles, other than with twinned wheels, not capable of being manually propelled, with a maximum design speed of not more than 45 km/h, (excluding those with a maximum design speed under or equal to 25 km/h), and with an engine capacity not exceeding 50 cc.
W	Work vehicle and land tractor.

SCHEDULE 2

Regulation 2(*u*)

Scheduled Forms



# Application Form – D201 Learner Permit



- This form allows you to apply for a learner permit if you:
- Have passed a driver theory test within the last two years
  - Hold a learner permit that is due to expire within three months and you want to renew it
  - Held a learner permit that expired less than 5 years ago and you want to renew it
  - Are replacing a lost/stolen or damaged learner permit
  - Are changing personal details on your current learner permit

Please read guidance notes attached before completing this form. Please complete this form in Block Capitals using a **Black Ballpoint pen**.

## Part 1. Personal Details *(see note 2)*

1. Title Mr  Mrs  Miss  Ms  Other

2. First name(s)

3. Surname

If you are known by a name other than above please complete below

4. Known as

If your name has changed since the last licence issued please complete below

5. Previous name

Reason for name change  
 Marriage  Deed poll  Nick name  Divorce/Separation

6. Address

Town/City

County

Place of birth

If born in Ireland please state county. If abroad please state country above

7. Gender Male  Female

8. Contact number (mobile preferred)

9. Date of birth

10. PPSN

11. Email

12. Notification Email  SMS

This will help us to send you information relating to your learner permit.

## Part 2. Learner Permit Details *(see note 3)*

13. Learner permit category required

B  BE  AM  A1  A2  A  Ds  D  DsE  DE  Cs  C  CsE  CE  W

14. Application type  
 First time  Renewal  Medical/fitness changes  Replacement

If replacement, please specify  
 Damaged  Add/remove categories  Lost or stolen  Personal detail change

If your learner permit was lost, stolen or damaged you must complete the declaration in part 5 in your local Garda station.

15. Have you previously held a learner permit or driving licence in Ireland or another country? Yes  No

If 'Yes', which one?  learner permit  driving licence  country:

Driver number:

(This is at number 5 on an Irish permit/licence)

**Part 3. Organ Donation** (see note 5)

16. Tick here if you would like a code on your licence indicating your wish to become an organ donor

**Part 4. Driver Fitness** (see note 6)

**Eyesight**

17. Do you need to wear glasses or lenses? Yes  No

(If in the past you answered 'Yes' to this question and are now answering 'No' you must provide an eyesight report (D502) with your application)

**Health and Fitness**

18. Have you ever had, or do you currently suffer from, any of the following conditions? Yes  No

(If you have answered 'Yes' please put an  in all the appropriate boxes). A medical report will be required)

19. Diabetes treated by insulin and/or sulphonylurea tablets. (Ask your doctor whether you are on these or not.)  
No need to tell us if managed by other tablets and/or diet.

20. Epilepsy

21. Stroke or TIAs<sup>1</sup> with any associated symptoms lasting longer than one month

22. Fits or blackouts

23. Any type of brain surgery, brain abscess or severe head injury involving in-patient treatment or brain tumour or spinal injury or spinal tumour

24. An implanted cardiac pacemaker

25. An implanted cardiac defibrillator (ICD)<sup>2</sup>

26. Repeated attacks of sudden disabling dizziness

27. Any other chronic neurological condition such as multiple sclerosis, motor neurone disease, Parkinson's disease and Huntington's disease

28. A serious problem with memory or periods of confusion

29. Persistent alcohol misuse or dependency

30. Persistent drug misuse or dependency

31. Serious psychiatric illness or mental health problems

32. Parkinson's disease

33. Sleep Apnoea syndrome

34. Narcolepsy

35. Any condition affecting your peripheral vision

36. Total loss of sight in one eye

37. Any condition affecting both eyes, or the remaining eye if you only have one eye (not including colour blindness or short or long sight)

38. A serious hearing deficiency

39. Any persisting problem with arm(s) or leg(s) which needs driving to be restricted to certain types of vehicle or those with adapted controls

40. Is your vehicle adapted because of a physical disability to enable you to drive?

41. Severe learning disability<sup>3</sup>

<sup>1</sup>A transient ischemic attack (TIA) is an event, with stroke symptoms that lasts less than 24 hours before disappearing (sometimes called a mini-stroke). While TIAs generally do not cause permanent brain damage, they are a serious warning sign of stroke.

<sup>2</sup>An Implantable Cardioverter Defibrillator (ICD) is an electronic device which monitors your heart continuously. The ICD is programmed to detect abnormally fast or slow heart rhythms.

<sup>3</sup>If in doubt please consult your family doctor.



## Guidance Notes for Completion of your Learner Permit Application Form

### 1 INTRODUCTION

A learner permit is issued to drivers who are learning to drive. This form is for a learner permit and lets you:

- Add a new licence category to your learner permit.
- Apply for a first time permit or renew an existing permit. (complete all parts of the form).
- Replace a lost, stolen or damaged permit (complete all parts of the form).
- Advise of a change to your health that affects your driving (complete all parts of the form).
- Advise of a change of personal details, (e.g. name or address – complete all parts of the form).

### 2 PERSONAL DETAILS

All of the information requested in this part is necessary and must be completed in full. In accordance with rules on data protection your data may be shared with other State Agencies to enable your identity and entitlement to a licence to be verified. We may from time to time contact you by email or text with information about your learner permit. We will not give your information to any third party except in accordance with the law.

To apply for a permit you must be normally resident in Ireland; this generally means that you live here at least 185 days each calendar year because of work or personal ties. If you are studying or working abroad you may still be considered normally resident in Ireland provided you return here regularly. Where a person lives some part of the year outside of Ireland the question of personal, family and community ties helps determine whether or not you are normally resident.

Your address should be the place at which you are normally resident; for a student this generally means a family home. If you are applying for a personal details change on an existing licence please see note 3.

PPSN is a Personal Public Service Number, which is a unique identifier that helps you access state benefits. If you do not have a number or are unable to trace it please contact the Department of Social Protection and they will give you the necessary information. PPSN is mandatory and must be completed.

Where you already hold or held an Irish licence or learner permit and your personal details have not changed we will not normally need evidence of identity. We will contact you directly if we need more information. Where you have

not previously held an Irish licence or permit you must submit photo identity, evidence of age and confirmation of your address. Acceptable photo identity documents are Passport, Department of Social Protection Services Card, Garda National Immigration Bureau Card and EU Identity Card. Acceptable evidence of address includes utility bills (e.g. electricity, gas, telephone providers), as well as bank, credit union or credit card statements. Evidence of age must be provided by submitting your original birth certificate or current passport. We will return the documents directly to you once validated.

### 3 PERMIT DETAILS

This part of the form tells us why you are applying for a licence. It will mean in some cases you will have to give us some supporting documents.

You May Not apply for a learner permit in respect of a particular vehicle category if you already hold a full driving licence in respect of that category which was issued by the competent authority in a Member State of the European Union or of the European Economic Area or from any of the "Recognised States" for Driving Licensing purposes.

If you hold a licence from another EU/EEA country and wish to apply for a learner permit in a new category you must surrender your full licence for recording purposes.

The permit type required is for the vehicle you want to drive. The table in this note will give you the vehicle category for each vehicle as well as the minimum age and other conditions relating to permits.

- If you are applying for a first time permit you have to enclose your driver theory test certificate as well as an eyesight report (D502) – see notes 6 and 7. An eyesight report is not required where a medical report is provided unless indicated by the Doctor.
- If you are taking out a third or subsequent permit you must show evidence of having taken a driving test in the previous two years or hold an appointment for a forthcoming driving test. If you have taken a test you will be given a two year permit, while if you hold a test date your permit will be issued for one year only.
- If you are renewing your permit you must include your old permit and/or your current or most recently issued driving licence. If you do not have your permit you must get the Garda declaration in part 5 stamped at your local Garda station.
- If you are adding extra categories to your permit you may need to enclose a driver theory test certificate. Existing learner permit must be enclosed – see note 7.
- If your permit was lost or stolen you must have the Garda declaration in part 5 of the form stamped at your local Garda station.

- If you are replacing a damaged permit please enclose the damaged licence; if unable to do so you must have the Garda declaration in part 5 of the form stamped at your local Garda station.
  - If you are applying for a name or address change, you must supply supporting information, (e.g. marriage certificate, divorce/separation confirmation and deed poll confirmation). Original documents are needed in each case. In the case of an address change please supply copy of a utility bill (copy of online bill will be accepted) with your name and new address. Where you change your address without requesting another licence with the new address there is no fee.
  - If a medical condition affects your driving you will need a medical report (D501) completed by your Doctor – see note 6.
- The Table below describes each vehicle in a licence category as well as the minimum age and other conditions that apply to your learner permit for each vehicle. This will help you identify the permit that you want to apply for.

Table Summary – Description of Permit Categories

Permit Categories	Description relating to permit from 19 January 2013	Minimum age and other conditions for holding a permit
AM	Mopeds. Light quadricycles.	16
A1	Motorcycles with an engine capacity not exceeding 125cc, with a power rating not exceeding 11 kW and with a power to weight ratio not exceeding 0.1 kW/kg. Motor tricycles with a power rating not exceeding 15 kW.	16
A2	Motorcycles with a power rating not exceeding 35 kW, with a power to weight ratio not exceeding 0.2 kW/kg and not derived from a vehicle of more than double its power.	18
A	Motorcycles Motor tricycles.	20 (Progressive access) 24 (Direct access)
B	Vehicles (other than motorcycles, mopeds, work vehicles or land tractors) having a MAM <sup>3</sup> not exceeding 3,500 kg, having passenger accommodation for not more than 8 persons and where the MAM <sup>3</sup> weight of the trailer is not greater than 750 kg. The combined MAM <sup>3</sup> of the drawing vehicle and trailer must not be greater than 3,500 kg. Quadricycles (other than those covered by AM) also come under this category.	17
BE	Combination of drawing vehicles in category B and trailer where the MAM <sup>3</sup> of the trailer is not greater than 3,500 kg.	17 (You must hold a full B licence before getting a BE permit)
W	Work vehicles and land tractors.	16
C	Vehicles (other than work vehicles or land tractors) having a MAM <sup>3</sup> exceeding 3,500 kg, having passenger accommodation for not more than 8 persons and where the MAM <sup>3</sup> of the trailer is not greater than 750 kg.	18 with CPC 21 without CPC (You must hold a full B licence before taking out a C permit)
CE	Combination of drawing vehicles in category C and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg.	18 with CPC 21 without CPC (You must hold a full C licence before taking out a CE permit)
C1	Vehicles in category C having a MAM <sup>3</sup> weight not exceeding 7,500 kg, having passenger accommodation for not more than 8 persons and where the MAM <sup>3</sup> of the trailer is not greater than 750 kg.	18 (You must hold a full B licence before taking out a C1 permit)
C1E	Combination of drawing vehicles in category C1 and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg and where the MAM <sup>3</sup> of the drawing vehicle and trailer combined does not exceed 12,000 kg. Combination of drawing vehicles in category B with trailer where the MAM <sup>3</sup> of the trailer is greater than 3,500 kg and where the MAM <sup>3</sup> of the drawing vehicle and trailer combined does not exceed 12,000 kg.	18 (You must hold a full C1 licence before taking out a C1E permit)
D	Vehicles having passenger accommodation for more than 8 persons and where the MAM <sup>3</sup> of any trailer is not greater than 750 kg.	21 with CPC 24 without CPC (You must hold a full B licence before taking out a D permit)
DE	Combination of drawing vehicles in category D and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg.	21 with CPC 24 without CPC (You must hold a full D licence before taking out a DE permit)
D1	Vehicles in category D having passenger accommodation for not more than 16 persons, with a maximum length not exceeding 8 metres and where the MAM <sup>3</sup> of the trailer is not greater than 750 kg.	21 (You must hold a full B licence before taking out a D1 permit)
D1E	Combination of drawing vehicles in category D1 and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg.	21 (You must hold a full D1 licence before taking out a D1E permit)

\*This is not a legal definition of licence categories. From 19 January 2013 licensing rules for some vehicles/drivers will change. For more on this and other general licensing information please check our website [www.rsa.ie](http://www.rsa.ie).

MAM1 Maximum Authorised Mass (also known as Design Gross Vehicle Weight D.G.V.W) means design laden weight. Manufacturers generally refer to it as gross vehicle weight (g.v.w.) and it is usually displayed on a metal plate attached to the vehicle by the manufacturer.

In the case of permits and licences for categories C, CE, D and DE (trucks and buses) the minimum age at which you can qualify depends on whether you are taking the Certificate of Professional Competence (CPC) test for that licence category. If you are taking CPC you will have to take a CPC theory test and when taking your driving test there will be a special CPC stage to the test. For more information on CPC please see our website [www.rsa.ie/cpc](http://www.rsa.ie/cpc).

For motorcycle permits in category A, progressive access to a permit at age 20 can only be granted if the rider has already held a full licence in category A2 for two years.

#### 4 PERIOD OF LICENCE

A first and second learner permit usually lasts for two years each time while a third and subsequent permit lasts for one year. If you are taking out a third or subsequent permit you must show evidence of having taken a driving test in the previous two years or hold an appointment for a forthcoming driving test. If you have taken a test you will be given a two year permit while if you hold a test date your permit will last only for one year.

#### 5 ORGAN DONATION

If you wish to donate your organs you can record this on your permit. The permit will contain a code that will make medical professionals aware of your intention. However, in keeping with the current legal position, your next of kin will be consulted in the event of any decision of this nature.

#### 6 HEALTH AND FITNESS TO DRIVE

Drivers must meet a certain standard of medical fitness in order to drive safely. If your Doctor advises you to stop driving it is then an offence to continue driving and it also affects your insurance cover. A higher standard of medical fitness is needed for drivers of trucks or buses, described as Group 2 drivers as opposed to drivers of cars, motorcycles or works vehicles who are described as Group 1 drivers.

- On a first application for a permit you must provide an eyesight report (D502).
- Every Group 2 permit (trucks and buses) application must include a medical report (D501) from a Doctor unless the licensing authority is satisfied that a medical report for the category previously submitted is still valid.

- Where questions under Health and Fitness in part 4 of the application form are answered "yes" a medical report will be needed.
- On the basis of the information on your application form the licensing authority can ask you to submit a medical report from your Doctor. Your Doctor must be registered on the General Register of Medical Practitioners in Ireland.

Medical Form D501 and Eyesight Form D502 can be downloaded from [www.rsa.ie](http://www.rsa.ie) or you can get copies in your local Motor Taxation Office.

Some questions in part 5 of the application form may require advice from your Doctor in order to be answered. The purpose of the questions is to ensure that you are aware of factors that affect your driving. In some cases having a particular condition may mean that you will be granted a permit for a shorter time period, (e.g. one year instead of two years).

#### 7 DRIVER THEORY TEST

For a first application for a learner permit in a particular licence category you will have to take and pass a driver theory test. It is considered a first application if you have not held the category in the last five years. Where you have already passed and submitted your theory test certificate to the licensing authority you won't need to do a test for that category again as long as the permit has not lapsed for over 5 years. The various permit categories and relevant theory test(s) are as set out in the Table below.

Learner Permit category being applied for	Theory Test required
AM, A1, A2, A	AM
B, BE, W	BW
D, DE, D1, D1E	D*
C, CE, C1, C1E	C*

\*Where you are driving professionally or you want to take out a permit at the lower age of 18 for trucks (categories C and CE) or age 21 for bus (categories D and DE) you must pass the additional CPC theory test for those categories and submit it with your application.

## 8 PHOTOGRAPHS

Two identical photographs must be included with your application and both must be signed on the back. As your photograph will be scanned on to your licence it is essential that it meets the standard for driving licences.

- Recent photograph no more than six months old.
- Photographs must be in colour.
- Minimum size 35mm x 45mm, maximum size 38mm x 50mm.
- Photographs must show a full frontal view with the head centred and not tilted in the photographs.
- Photographs must be sharp and clear and taken against a plain white background; a dark background is not acceptable.
- Sunglasses must not be worn, but lightly tinted glasses that show the person's eyes can be worn.
- Head coverings, other than for religious reasons are not allowed and hair bands are not acceptable.
- Photographs must show the whole face including the chin and top of the head.
- Photographs should not have a 'red eye' effect.



The photograph below is an example of an acceptable photograph for a learner permit. Helpful information on photograph standards that also apply to driving licences is available by visiting [www.dfa.ie](http://www.dfa.ie) and clicking on the Passport Photographs link.

## 9 FEES

Fees for the new plastic card driving licence and learner permit are being finalised at the time of printing this application form. Different fees may apply to different licence types.

- First time/renewal learner permit.
- Adding a new permit category.
- Replacement permit for lost/stolen/damaged/change personal details.

The fees will be set out on our website at [www.ndis.ie](http://www.ndis.ie) or by freephone at 1800 63 57 43.

## 10 DECLARATION

In this part you confirm that all the information given is true and accurate; giving false information is an offence under the Road Traffic Acts and penalties apply.

## 11 SUBMITTING AN APPLICATION

You should apply to the Motor Tax Office in the County/City in which you reside for a driving licence.

## 12 FURTHER INFORMATION

If you need more information please visit [www.ndis.ie](http://www.ndis.ie) or contact your local Motor Taxation Office – you will find the number in the green pages of your local telephone directory.



## MOTOR TAX OFFICES CONTACT NUMBERS FOR PUBLIC ENQUIRY

County Council	Address	Phone Number	Email
Carlow	Athy Road, Carlow	059 9170342	motortax@carlowcoco.ie
Cavan	Courthouse, Cavan	049 4378430	motortax@cavancoco.ie
Clare	1. New Road, Ennis 2. Ennistymon Office	065 6844661 065 7071017	motortax@clarecoco.ie
Cork	Model Business Park, Model Farm Road, Cork	021 4544566	motortax@corlcoco.ie
Dublin City	1. Block B, Blackhall Walk, Queen Street, Dublin 7 2. 9 <sup>th</sup> Lock Rd, Clondallan 3. Ballyman Civic Centre, Main Street, Ballyman	01 2228000 01 2228300 01 2228250	motortax@dublincity.ie
Donegal	Three Rivers Centre, Lifford	074 9172222/9172266	motortax@donegalcoco.ie
Galway	1. County Hall, Prospect Hill, Galway 2. Civic Offices, Bridge Street, Ballasloe 3. An Cheathrú Rua	091 509099 090 9648090 091 595788	motortax@galwaycoco.ie
Kerry	Rathass, Tralee	066 7122300	motortax@kerrycoco.ie
Kildare	Áras Chill Dara, Devoy Park, Newbridge Road, Naas	045 980591	motortax@kildarecoco.ie
Kilkenny	County Hall, John's Street	056 7794100	motortax@kilkennycoco.ie
Laois	County Hall, Portlaoise	057 8664009	corpaffairs@laoiscoco.ie
Leitrim	Áras an Chortae, Carrickon-Shannon	071 9620005	mtax@leitrimcoco.ie
Limerick	1. Lissanalta House, Dooradoyle 2. Áras Wm Smith O'Brien, Newcastle West	061 496500 069 62100	mtc@limerickcoco.ie
Limerick City	City Hall, Merchant's Quay	061 407100/407112/407256	motortax@limerickcorp.ie
Longford	Great Water Street	043 3343400	motortax@longfordcoco.ie
Louth	1. Millennium Centre, Dundalk 2. Bolton Street, Drogheda	042 9353170 041 9876108	motortax@louthcoco.ie droghedafshop1@louthcoco.ie
Mayo	1. Glenpark, The Mall, Castlebar 2. Belmullet 3. Ballina	094 9047600 097 81004 096 76100	motortax@mayorcoco.ie
Meath	County Hall, Navan	046 9022416	motortax@meathcoco.ie
Monaghan	Market Street, Monaghan	047 81175	motortax@monaghancoco.ie
Offaly	Áras an Chortae, Charleville Road, Tullamore	057 9346831	motortax@offalycoco.ie
Roscommon	Abbey Street	090 6637250	motortax@roscommoncoco.ie
Sligo	1. Cleveragh Retail Park 2. Tubbercurry one-stop	071 9111830 071 9120416	motortax@sligococo.ie
North Tipperary	Civic Offices, Limerick Road, Nenagh	067 44712	motortax@northtippcoco.ie
South Tipperary	1. Ennet Street, Clonmel 2. Friar Street, Cashel	052 6134444 062 64700	motortax@southtippcoco.ie cashelmotortax@southtippcoco.ie
Waterford County	Shandon Road, Dungarvan	058 22087	motortaxinfo@waterfordcoco.ie
Waterford City	The Deanery, Cathedral Square	051 309900	motortax@waterfordcorp.ie
Westmeath	1. County Buildings, Mullingar 2. Main Street, Athlone 3. Castlepollard (Coole)	044 9332182 090 6442187 044 9338901/9338907	secretax@westmeathcoco.ie
Wexford	Carrick Lawn, Wexford	053 9196333	motortax@wexfordcoco.ie
Wicklow	County Buildings, Wicklow	0404 20118	motortax@wicklowcoco.ie

D401 — Application for driving licence

# Application Form – D401 Driving Licence

This form allows you to apply for a driving licence if you:

- Have passed a driving test within the last two years
- Hold a driving licence that is due to expire within three months and you want to renew it
- Held a driving licence that expired less than 10 years ago and you want to renew it
- Are exchanging a driving licence issued by another EU Member State or any other country with which Ireland has an exchange arrangement
- Are replacing a lost/stolen or damaged licence
- Are changing personal details on your current licence



Please read guidance notes attached before completing this form. Please complete this form in Block Capitals using a Black Ballpoint pen.

## Part 1. Personal Details (see note 2)

1. Title AP  APS  ANU  AN  Other

2. First name(s)

3. Surname

4. Known as   
if you are known by a name other than above please complete below

5. Previous name   
if your name has changed since the last licence issued please complete below

Reason for name change  
Marriage  Deed poll  Irish name  Divorce/Separation

6. Address   
Town/City   
County   
Place of birth   
if born in Ireland please state county, if abroad please state country above

7. Gender Male  Female

8. Contact number (mobile preferred)

9. Date of birth

10. PPSN

11. Email

12. Notification Email  SMS   
This will help us to send you information relating to your licence

## Part 2. Licence Details (see note 3)

13. Licence category required  
 B  BE  AM  A1  A2  A  D1  D  D1E  DE  C1  C  C1E  CE  W

14. Application type  
 First time  Renewal  Exchange  Medical/fitness changes  Replacement   
 if replacement, please specify  
 Damaged  Add/remove categories  Lost or stolen  Personal detail change   
 if your licence was lost/stolen or damaged you must complete the declaration in part 6 in your local Garda station



30. Any other chronic neurological condition such as multiple sclerosis, motor neurone disease, Parkinson's disease and Huntington's disease
31. A serious problem with memory or periods of confusion
32. Persistent alcohol misuse or dependency
33. Persistent drug misuse or dependency
34. Serious psychiatric illness or mental health problems
35. Parkinson's disease
36. Sleep Apnoea syndrome
37. Narcolepsy
38. Any condition affecting your peripheral vision
39. Total loss of sight in one eye
40. Any condition affecting both eyes, or the remaining eye if you only have one eye (not including colour blindness or short or long sight)
41. A serious hearing deficiency
42. Any persisting problem with arm(s) or leg(s) which needs driving to be restricted to certain types of vehicle or those with adapted controls
43. Is your vehicle adapted because of a physical disability to enable you to drive?
44. Severe learning disability<sup>3</sup>

<sup>1</sup>A transient ischemic attack (TIA) is an event, with stroke symptoms that lasts less than 24 hours before disappearing (sometimes called a mini-stroke). While TIAs generally do not cause permanent brain damage, they are a serious warning sign of stroke.

<sup>2</sup>An Implantable Cardioverter Defibrillator (ICD) is an electronic device which monitors your heart continuously. The ICD is programmed to detect abnormally fast or slow heart rhythms.

<sup>3</sup>If in doubt please consult your family doctor.

Please turn over leaf and complete Section 6.

## MOTOR TAX OFFICES CONTACT NUMBERS FOR PUBLIC ENQUIRY

County Council	Address	Phone Number	Email
Carlow	Athy Road, Carlow	059 9170342	motortax@carlowcoco.ie
Cavan	Courthouse, Cavan	049 4378430	motortax@cavancoco.ie
Clare	1. New Road, Ennis 2. Ennistymon Office	065 6844661 065 7071017	motortax@clarecoco.ie
Cork	Model Business Park, Model Farm Road, Cork	021 4544566	motortax@corkcoco.ie
Dublin City	1. Block B, Blackhall Walk, Queen Street, Dublin 7 2. 9 <sup>th</sup> Lock Rd, Clonsilla 3. Ballymun Civic Centre, Main Street, Ballymun	01 2288000 01 2288300 01 2288250	motortax@dubincity.ie
Donegal	Three Rivers Centre, Lifford	074 9172222/9172266	motortax@donegalcoco.ie
Galway	1. County Hall, Prospect Hill, Galway 2. Civic Offices, Bridge Street, Ballinasloe 3. An Cheathrú Rua	091 509099 090 9648090 091 595788	motortax@galwaycoco.ie
Kerry	Rathas, Tralee	066 7122300	motortax@kerrycoco.ie
Kildare	Áras Chill Dara, Devoy Park, Newbridge Road, Naas	045 980591	motortax@kildarecoco.ie
Kilkenny	County Hall, John's Street	056 7794100	motortax@kilkennycoco.ie
Laois	County Hall, Portlaoise	057 8664009	corpaffairs@laoisccco.ie
Leitrim	Áras an Chortae, Carrillem-Shannon	071 9620005	mtax@leitrimcoco.ie
Limerick	1. Lissanalta House, Dooradoyle 2. Áras Wm Smith O'Brien, Newcastle West	061 496500 069 62100	mtc@limerickcoco.ie
Limerick City	City Hall, Merchant's Quay	061 407100/407112/407256	motortax@limerickcorp.ie
Longford	Great Water Street	043 3343400	motortax@longfordcoco.ie
Louth	1. Millennium Centre, Dundalk 2. Bolton Street, Drogheda	042 9353170 041 9876108	motortax@louthcoco.ie droghedashop1@louthcoco.ie
Mayo	1. Glenpark, The Mall, Castlebar 2. Belmullet 3. Ballina	094 9047600 097 81004 096 76100	motortax@mayococo.ie
Meath	County Hall, Navan	046 9022416	motortax@meathcoco.ie
Monaghan	Market Street, Monaghan	047 81175	motortax@monaghancoco.ie
Offaly	Áras an Chortae, Charleville Road, Tullamore	057 9346831	motortax@offalycoco.ie
Roscommon	Abbey Street	090 6637250	motortax@roscommoncoco.ie
Sligo	1. Cleveragh Retail Park 2. Tubbercurry one-stop	071 911830 071 9120416	motortax@sligococo.ie
North Tipperary	Civic Offices, Limerick Road, Nenagh	067 44712	motortax@northtippcoco.ie
South Tipperary	1. Ennet Street, Clonmel 2. Friar Street, Cashel	052 6134444 062 64700	motortax@southtippcoco.ie cashelmotortax@southtippcoco.ie
Waterford County	Shandon Road, Dungarvan	058 22087	motortaxinfo@waterfordcoco.ie
Waterford City	The Deanery, Cathedral Square	051 309900	motortax@waterfordcorp.ie
Westmeath	1. County Buildings, Mullingar 2. Main Street, Athlone 3. Castlepollard (Kooles)	044 9332182 090 6442187 044 9338901/9338907	secretar@westmeathcoco.ie
Wexford	Carrick Lawn, Wexford	053 9196333	motortax@wexfordcoco.ie
Wicklow	County Buildings, Wicklow	0404 20118	motortax@wicklowcoco.ie

### Office Use Only

Driver Number

Date of Birth (DDMMYYYY)

Serial Number

Remarks

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Do not attach your photo

### Part 6. Declaration By Applicant - Tick boxes below (see note 10)

#### 45. I hereby declare that

- Ireland is my normal place of residence (see note 2)
- I am not currently disqualified from holding a learner permit or driving licence
- The address given is my normal place of residence
- The accompanying photographs and supporting documents relate to me

  
  
  


#### 46. If your licence was lost/stolen or damaged and is unreadable, please have the Garda declaration below stamped at your local Garda Station (see note 3)

#### Checklist

Your application for a driving licence should include:

In all cases

- A completed signed application form
- Two photographs - signed on back (see note 8)
- Your current or most recent driving licence and/or learner permit (see note 3)
- The appropriate fee (see note 9)

  
  


And if required in your case (Please see guidance notes)

- An original birth certificate (see note 2)
- Photographic identity (see note 2)
- Evidence of address (see note 2)
- An eyesight report (see note 7)
- A medical report (see note 7)
- Pass driving test certificate (see note 3)
- Evidence of change of name (see note 3)
- Certificate of Professional Competency (CPC) theory test (see note 3)
- Certificate of Satisfactory Completion Initial Basic Training (Motor Cycles)

  
  
  
  
  
  
  


**GARDA DECLARATION**

Garda Station Stamp

Initial of Garda  
\_\_\_\_\_

**THIS DECLARATION MUST BE SIGNED BY THE PERSON TO WHOM THE LICENCE IS TO BE ISSUED**



Applicant's Signature:

(please keep signature within box)

*John Smith*

## Guidance Notes for Completion of your Licence Application Form

### 1 INTRODUCTION

In Ireland a driving licence is issued to drivers who pass a driving test while learner permits are for those learning to drive. This form is for a driving licence and lets you:

- Apply for a first time licence or renew an existing licence (complete all parts of the form).
- Replace a lost, stolen or damaged licence (complete parts, 1, 2, 4, 5 and 6 of the form). Where the damaged licence can be enclosed and is readable it will not be necessary to have the Garda declaration at part 6 completed.
- Add on new licence categories after you pass a driving test (complete all parts of the form). If the new categories are Group 2 vehicles (e.g. trucks and buses) then you will have to complete a medical report (D501) from your Doctor – see note 7.
- Advise of a change to your health that affects your driving (complete all parts of the form).
- Advise of a change of personal details, (e.g. name or address – complete parts 1, 2, 4 and 6 of the form).
- Exchange a licence from another country for an Irish one (complete all parts of the form). See note 7 to see if you need to complete part 5 in your case.

### 2 PERSONAL DETAILS

All of the information requested in this part is necessary and must be completed in full. In accordance with rules on data protection your data may be shared with other State Agencies to enable your identity and entitlement to a licence to be verified. We may from time to time contact you by email or text with information about your driving licence. We will not give your information to any third party except in accordance with the law.

To apply for a licence you must be normally resident in Ireland; this generally means that you live here at least 185 days each calendar year because of work or personal ties. If you are studying or working abroad you may still be considered normally resident in Ireland provided you return here regularly. Where a person lives some part of the year outside of Ireland the question of personal, family and community ties helps determine whether or not you are normally resident.

Your address should be the place at which you are normally resident; for a student this generally means a family home. If you are applying for a personal details change on an existing licence please see note 3.

PPSN is a Personal Public Service Number, which is a unique identifier that helps you access state benefits. If you do not have a number or are unable to trace it please contact the Department of Social Protection and they will give you the necessary information. PPSN is mandatory and must be completed.

Where you already hold or held an Irish licence or learner permit and your personal details have not changed we will not normally need evidence of identity. We will contact you directly if we need more information. Where you have not previously held an Irish licence or learner permit you must submit photo identity, evidence of age and confirmation of your address. Acceptable photo identity documents are Passport, Department of Social Protection Services Card, Garda National Immigration Bureau Card and EU Identity Card. Acceptable evidence of address includes utility bills (e.g. electricity, gas and telephone providers), as well as bank, credit union or credit card statements. Evidence of age must be provided by submitting your original birth certificate or current passport. We will return the documents directly to you once validated.

### 3 LICENCE DETAILS

This part of the form tells us why you are applying for a licence. It will mean in some cases you will have to give us some supporting documents.

The licence type required is for the vehicle you want to drive. The table in this note will give you the vehicle category description for each vehicle.

- If you are applying for a first time driving licence you have to enclose your learner permit and your pass driving test certificate (Certificate of Competency), or in some cases for motorcycles a Certificate of Satisfactory Completion Initial Basic Training (Motor Cycles). If you do not have your learner permit you must get the Garda declaration in part 6 stamped at your local Garda station.
- If you are renewing your licence you must include your most recently issued driving licence. If you do not have your licence you must get the Garda declaration in part 6 stamped at your local Garda station.
- If you are adding extra licence categories to your existing licence please enclose your pass driving test certificate (Certificate of Competency), or in some cases for motorcycles a Certificate of Satisfactory Completion Initial Basic Training (Motor Cycles). You may also need a medical report (form D501) – see note 7.
- If your licence/permit was lost or stolen you must have the Garda declaration in part 6 of the form stamped at your local Garda station.
- If you are replacing a damaged licence please enclose the damaged licence; if unable to do so you must have the Garda declaration in part 6 of the form stamped at your local Garda station.

- if you are applying for a name or address change, you must supply supporting information, (e.g. marriage certificate, divorce/separation confirmation, deed poll confirmation). Original documents are needed in each case. In the case of an address change please supply copy of a utility bill (copy of online bill will be accepted) with your name and new address. Where you change your address without requesting another licence with the new address there is no fee.
- if a medical condition affects your driving you will need a medical report (D501) completed by your Doctor – see note 7.
- if you are exchanging your licence for an Irish one you must enclose the licence being exchanged. This licence will be sent to the country of issue by us when your Irish licence issues.

It is against the law to hold another EU licence at the same time as the licence for which you are now applying. Question 15 asks you to confirm that you do not hold two licences at the same time.

The Table below describes each vehicle in a licence category. This will help you identify the licence that you want to apply for.

Table – Summary Description of Licence Categories

Licence Categories	Description relating to licence from 19 January 2013	Minimum age and other conditions for holding a licence
 AM	Mopeds. Light quadricycles.	16
 A1	Motorcycles with an engine capacity not exceeding 125cc, with a power rating not exceeding 11 kW and with a power to weight ratio not exceeding 0.1 kW/kg. Motor tricycles with a power rating not exceeding 15 kW.	16
 A2	Motorcycles with a power rating not exceeding 35 kW, with a power to weight ratio not exceeding 0.2 kW/kg and not derived from a vehicle of more than double its power.	18
 A	Motorcycles. Motor tricycles.	20 (Progressive access) 24 (Direct access)
 B	Vehicles (other than motorcycles, mopeds, work vehicles or land tractors) having a MAM <sup>3</sup> not exceeding 3,500 kg, having passenger accommodation for not more than 8 persons and where the MAM <sup>3</sup> weight of the trailer is not greater than 750 kg. The combined MAM <sup>3</sup> of the drawing vehicle and the trailer must not be greater than 3,500 kg. Quadricycles (other than those covered by AM) also come under this category.	17
 BE	Combination of drawing vehicles in category B and trailer where the MAM <sup>3</sup> of the trailer is not greater than 3,500 kg.	17 (You must hold a full B licence before getting a BE permit)
 W	Work vehicles and land tractors.	16
 C	Vehicles (other than work vehicles or land tractors) having a MAM <sup>3</sup> exceeding 3,500 kg, having passenger accommodation for not more than 8 persons and where the MAM <sup>3</sup> of the trailer is not greater than 750 kg.	18 with CPC 21 without CPC (You must hold a full B licence before taking out a C permit)
 CE	Combination of drawing vehicles in category C and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg.	18 with CPC 21 without CPC (You must hold a full C licence before taking out a CE permit)
 C1	Vehicles in category C having a MAM <sup>3</sup> weight not exceeding 7,500 kg, having passenger accommodation for not more than 8 persons and where the MAM <sup>3</sup> of the trailer is not greater than 750 kg.	18 (You must hold a full B licence before taking out a C1 permit)
 C1E	Combination of drawing vehicles in category C1 and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg and where the MAM <sup>3</sup> of the drawing vehicle and trailer combined does not exceed 12,000 kg. Combination of drawing vehicles in category B with trailer where the MAM <sup>3</sup> of the trailer is greater than 3,500 kg and where the MAM <sup>3</sup> of the drawing vehicle and trailer combined does not exceed 12,000 kg.	18 (You must hold a full C1 licence before taking out a C1E permit)
 D	Vehicles having passenger accommodation for more than 8 persons and where the MAM <sup>3</sup> of any trailer is not greater than 750 kg.	21 with CPC 24 without CPC (You must hold a full B licence before taking out a D permit)
 DE	Combination of drawing vehicles in category D and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg.	21 with CPC 24 without CPC (You must hold a full D licence before taking out a DE permit)
 D1	Vehicles in category D having passenger accommodation for not more than 16 persons, with a maximum length not exceeding 8 metres and where the MAM <sup>3</sup> of the trailer is not greater than 750 kg	21 (You must hold a full B licence before taking out a D1 permit)
 D1E	Combination of drawing vehicles in category D1 and trailer where the MAM <sup>3</sup> of the trailer is greater than 750 kg.	21 (You must hold a full D1 licence before taking out a D1E permit)

From 19 January 2013 licensing rules for some vehicles/ drivers will change. For more on this and other general licensing information please check our website [www.rsa.ie](http://www.rsa.ie)

**MAM**<sup>2</sup> Maximum Authorised Mass (also known as Design Gross Vehicle Weight D.G.V.W) means design laden weight. Manufacturers generally refer to it as gross vehicle weight (g.v.w.) and it is usually displayed on a metal plate attached to the vehicle by the manufacturer.

A person applying for a truck licence in category C or CE must be aged 21 before taking out a licence; the exception to this is that a licence at minimum age 18 can be applied for where a Certificate of Professional Competence (CPC) is being applied for as part of the licence. A person applying for a bus licence in category D or DE must be aged 24 before taking out a licence; the exception to this is that a licence at minimum age 21 can be applied for where CPC is being applied for as part of the licence. More information on CPC can be found on [www.rsa.ie/cpc](http://www.rsa.ie/cpc).

#### 4 PERIOD OF LICENCE

A driving licence for Group 1 vehicles (covering works vehicles, cars and motorcycles) normally lasts for a period of 10 years. There are some exceptions to this rule – if you are over 70 years of age or have a medical condition a licence for three years or for a shorter period may be specified by your Doctor. If you are over age 60 your licence will be granted up to age 70, if you are aged over 67 but less than 70 years of age a three year licence will be granted.

A driving licence for Group 2 vehicles (trucks, buses and articulated vehicles) normally lasts for five years.

#### 5 EXCHANGING A LICENCE

You can exchange any licence from another EU country, from the following EEA countries: Iceland, Lichtenstein and Norway and from the following recognised states: Australia, Japan, New Zealand, South Africa, South Korea, Switzerland and Taiwan.

You must surrender the exchange licence with your application for an Irish licence. Where you are exchanging an EU licence the licence can have expired for up to ten years, while a licence from a recognised state or an EEA country can have expired for no more than one year to be eligible for exchange. You must also provide details if the licence you want to exchange was issued following an earlier exchange. If you are exchanging a licence which includes Group 2 vehicles (e.g. trucks and buses), or if you suffer from a condition set out in part 5 of the application form that requires a medical report (D501) then you must include a medical report with your application. Where the licence being exchanged is from a country outside the EU you must include an eyesight report (D502) with your application. Photo identity must be produced.

#### 6 ORGAN DONATION

If you wish to donate your organs you can record this on your licence. The licence will contain a code that will make medical professionals aware of your intention. However, in keeping with the current legal position, your next of kin will be consulted in the event of any decision of this nature.

#### 7 HEALTH AND FITNESS TO DRIVE

Drivers must meet a certain standard of medical fitness in order to drive safely. If your Doctor advises you to stop driving it is then an offence to continue driving and it also affects your insurance cover. A higher standard of medical fitness is needed for drivers of trucks or buses, described as Group 2 drivers as opposed to drivers of cars, motorcycles or works vehicles who are described as Group 1 drivers.

- Every driver over the age of 70 applying for a licence must provide a medical report (D501) from a Doctor with an application for a driving licence.
- Every Group 2 licence application must include a medical report (D501) from a Doctor.
- Where questions under Health and Fitness in part 5 of the application form are answered 'Yes' a medical report (D501) will be needed.
- On the basis of the information on your application form the licensing authority can ask you to submit a medical report (D501) from your Doctor. Your Doctor must be registered on the General Register of Medical Practitioners in Ireland.

An eyesight report (D502) is not required where a medical report is provided unless indicated by the Doctor. Medical Form (D501) and Eyesight Form (D502) can be downloaded from [www.rsa.ie](http://www.rsa.ie) or you can get copies in your local Motor Taxation Office.

Some questions in part 5 of the application form may require advice from your Doctor in order to be answered. The purpose of the questions is to ensure that you are aware of factors that affect your driving. In some cases having a particular condition may mean that you will be granted a licence for a shorter time period, (e.g. for a one or three year period).

An eyesight report (D502) is needed where you previously wore glasses/lenses and are no longer required to do so. It is also needed in certain cases when exchanging a licence from another country – see note 5.

## 8 PHOTOGRAPHS

Two identical photographs must be included with your application and both must be signed on the back. As your photograph will be scanned on to your licence it is essential that it meets the standard for driving licences.

- Recent photograph no more than six months old.
- Photographs must be in colour.
- Minimum size 35mm x 45mm, maximum size 38mm x 50mm.
- Photographs must show a full frontal view with the head centred and not tilted in the photographs.
- Photographs must be sharp and clear and taken against a plain white background; a dark background is not acceptable.
- Sunglasses must not be worn, but lightly tinted glasses that show the person's eyes can be worn.
- Head coverings, other than for religious reasons are not allowed and hair bands are not acceptable.
- Photographs must show the whole face including the chin and top of the head.
- Photographs should not have a 'red eye' effect.



This photograph is an example of an acceptable photograph for a driving licence. Helpful information on photograph standards that also apply to driving licences is available by visiting [www.dfa.ie](http://www.dfa.ie) and clicking on the Passport Photographs link.

## 9 FEES

Fees for the new plastic card driving licence are being finalised at the time of printing this application form. Different fees may apply to different licence types. The fees will be set out on our website at [www.ndls.ie](http://www.ndls.ie) or by freephone at 1800 63 57 43.

### Types of Licence

- First time driving licence.
- Renewing a driving licence.
- Replacement licence for lost/stolen/damaged/changed personal details.
- Exchanging a licence.
- Licence for drivers aged 67 or over or where reduced period licence because of medical fitness.
- Adding a new licence category.

## 10 DECLARATION

In this part you confirm that all the information given is true and accurate; giving false information is an offence under the Road Traffic Acts and penalties apply. If you are applying for a replacement licence because your licence was lost or stolen or if it was damaged (and cannot be submitted with your application) you must complete the Garda declaration and have it stamped at your local Garda Station.

## 11 SUBMITTING AN APPLICATION

You should apply to the Motor Tax Office in the County/City in which you reside for a driving licence.

## 12 FURTHER INFORMATION

If you need more information please visit [www.ndls.ie](http://www.ndls.ie) or contact your local Motor Taxation Office - you will find the number in the green pages of your local telephone directory.





# National Driver Licence Service





**Explanatory Notes**

- 1- To complete your medical examination you must go to your doctor, have your medical examination and sign this form in the presence of the doctor. When the form is completed by your doctor you must send it to your local Motor Tax Office with your learner permit/driving licence application within one month of the date of the medical examination.
- 2- For medical fitness standards vehicles are classed as being in Group 1 or Group 2. The Table below describes which vehicles are in Group 1 and in Group 2. Further information on each licence category can be found on the licence application form. A higher standard of medical fitness is required of those drivers who hold licences for Group 2 vehicles.

Group 1 Vehicles and Licence Category	Group 2 Vehicles and Licence Category
 AM	 C
 A	 C1
 A1	 CE
 A2	 C1E
 B	 D
 BE	 D1
 W	 DE
	 D1E

3. A person driving a Group 2 category vehicle must be certified as medically fit every five years.

Form D502 — Eyesight Report



### Explanatory Notes

1 - For medical fitness standards vehicles are classed as being in Group 1 or Group 2. The Table below describes which vehicles are in Group 1 and in Group 2. Further information on each licence category can be found on the licence application form.

Group 1 Vehicles and Licence Category	Group 2 Vehicles and Licence Category
 AM	 C
 A	 C1
 A1	 CE
 A2	 C1E
 B	 D
 BE	 D1
 W	 DE
	 D1E

2- The following is general guidance for the medical or optical professional carrying out the eyesight test. This advice will be superseded by guidance set out in the *Slaifne agus Tiomaint* document which represents the most up to date information on medical fitness standards for drivers in Ireland. All applicants for a driving licence shall undergo a visual acuity and confrontation field test to ensure that they have adequate eyesight for driving power-driven vehicles. Where there is reason to doubt that the applicant's vision is adequate, he/she shall be examined by a specialist (an ophthalmologist or orthoptist or other medical practitioner with a special interest in defects of eyesight or optometrist). At this examination attention shall be paid, in particular, to the following: visual acuity, field of vision, twilight vision, glare and contrast sensitivity, diplopia and other visual functions that can compromise safe driving.

#### 3- Group 1 Vehicles – Guidance for Medical Professionals the following applies-

(a) licensing may be considered in exceptional cases where the visual field standard or visual acuity standard cannot be met; in such cases the driver should undergo examination by a competent medical authority to demonstrate that there is no other impairment of visual function, including glare, contrast sensitivity and twilight vision. The applicant should also be subject to a positive practical test.

(b) the person shall have a binocular visual acuity, with corrective lenses if necessary, of at least 0,5 (6/12) when using both eyes together. The horizontal visual field should be at least 120 degrees, the extension should be at least 50 degrees left and right and 20 degrees up and down. No defects should be present within a radius of the central 20 degrees.

(c) when a progressive eye disease is detected or declared, driving licences may be issued or renewed subject to the applicant undergoing regular examination by a competent medical authority.

(d) a person who has total functional loss of vision in one eye or who uses only one eye must have a visual acuity of at least 0,5 (6/12), with corrective lenses if necessary. The eyesight examining doctor or optometrist must certify that this condition of monocular vision has existed for a sufficiently long time to allow adaptation and that the field of vision in this eye meets the requirement laid down in paragraph (b).

(e) after any recently developed diplopia or after the loss of vision in one eye, there should be an appropriate adaptation period (of at least six months), during which driving is not allowed. After this period, driving is only allowed following a favourable opinion from the eyesight examining doctor or optometrist.

#### 4- Group 2 Vehicles – Guidance for Medical Professional the following applies-

(a) the person shall have a visual acuity, with corrective lenses if necessary, of at least 0,8 (6/7,5) in the better eye and at least 0,1 (6/60) in the worse eye. If corrective lenses are used to attain the values of 0,8 (6/7,5) and 0,1 (6/60), the minimum acuity must be achieved either by correction by means of glasses with a power not exceeding plus eight dioptres, or with the aid of contact lenses. The correction must be well tolerated. The horizontal visual field with both eyes should be at least 160 degrees; the extension should be at least 70 degrees left and right and 30 degrees up and down. No defects should be present within a radius of the central 30 degrees.

(b) a learner permit/ driving licence should not be issued to a person who suffers from impaired contrast sensitivity or from diplopia.

(c) after a substantial loss of vision in one eye, there should be an appropriate adaptation period (of at least six months) during which the person is not permitted to drive. After this period, driving is only permitted following a favourable opinion from the eyesight examining doctor or optometrist.

5- More information about medical fitness standards is available on the [www.ndls.ie](http://www.ndls.ie) website.



GIVEN under my Official Seal,  
12 January 2013.

LEO VARADKAR,  
Minister for Transport, Tourism and Sport.

## EXPLANATORY NOTE

*(This note is not part of the Instrument and does not purport to be a legal interpretation).*

These Regulations are amending the Road Traffic (Licensing of Drivers) Regulations 2006 to give further effect to EU Directive 2006/126/EC. The Regulations also provide for revised administrative arrangements in relation to the management of driving licences where disqualification orders are being made or removed to now reflect the Road Safety Authority (RSA) as ‘licensing authority’ under Part 3 of the Road Traffic Act 1961. The Regulations also provide for driver licence fees to be retained by the RSA.

These Regulations, other than paragraph (b) of Regulation 3, come into operation on 19 January 2013. Regulation 3(b) relates to the retention of driver licence fees by the RSA and will be effective from 12 January 2013 in line with the date for the transfer of functions associated with driver licensing to the RSA.

Le ceannach ó  
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