



STATUTORY INSTRUMENTS.

**S.I. No. 325 of 2018**



INDUSTRIAL AND PROVIDENT SOCIETIES AND THE EUROPEAN  
COOPERATIVE SOCIETY (FEES) REGULATIONS 2018

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COOPERATIVE SOCIETY (FEES) REGULATIONS 2018

I, HEATHER HUMPHREYS, Minister for Business, Enterprise and Innovation, in exercise of the powers conferred on me by section 73 of the Industrial and Provident Societies Act 1893 (56 & 57 Vict., c. 39) and section 2 (as adapted by the Job, Enterprise and Innovation (Alteration of Name of Department and Title of Minister) Order 2017 (S.I. No. 364 of 2017)) of the Registry of Friendly Societies Act 1936 (No. 51 of 1936) and with the consent, required by section 3 (as adapted by the Finance (Transfer of Departmental Administration and Ministerial Functions) Order 2011 (S.I. No. 418 of 2011)) of the Registry of Friendly Societies Act 1936, of the Minister for Public Expenditure and Reform, hereby make the following regulations:

1. These Regulations may be cited as the Industrial and Provident Societies and the European Cooperative Society (Fees) Regulations 2018.

2. In these Regulations:

“electronic form” means in relation to the doing of any act specified in the second column of Part 1 of the Schedule to these Regulations the doing of that act by means of the electronic filing system in use by the Registrar of Friendly Societies;

“paper form” means, in relation a matter specified in the second column of Part 1 of the Schedule to these Regulations:

- (a) the filing of a document or an application in paper form, or
- (b) the inspection of a document or an application submitted in paper form, or
- (c) the submission of a document in paper form.

3. (1) The fees to be paid to the Registrar of Friendly Societies are those set out in the third and fourth columns of Part 1 of the Schedule to these Regulations opposite the mention of the matter specified in the second column of the Schedule.

(2) No fee shall be payable for the services provided by the Registrar of Friendly Societies which are specified in Part 2 of the Schedule.

4. The Industrial and Provident Societies and the European Cooperative Society (Fees) Regulations (S.I. No. 363 of 2012) are revoked.

*Notice of the making of this Statutory Instrument was published in  
“Iris Oifigiúil” of 14th August, 2018.*

## SCHEDULE

## Part 1

## Table of Fees.

Reference Number	Matter in respect of which Fee is payable	Fee: Paper form	Fee: Electronic form
1	Acknowledgement of registry of a society	€200.00	€100.00
2	Acknowledgement of registry of a society, the rules of which are in the form of model rules approved by the Registrar, where the application for registration is made through and endorsed by the association or body which has sponsored the rules contained in the said model, a reduced fee of	€100.00	€50.00
3	Acknowledgement of registry of an amendment of rules	€60.00	€15.00
4	Acknowledgement of registry of an amendment of rules where the rules are in the form of model rules approved by the Registrar, where the application for registration is made through and endorsed by the association or body which has sponsored the rules contained in the said model, a reduced fee:		
	(a) in the case of a complete amendment	€30.00	€15.00
	(b) in the case of a partial amendment	€30.00	€15.00
5	Registration of a special resolution by any society (other than approval of a change of name)	€15.00	Not applicable
6	Registration of a special resolution for approval of a change of name	€100.00	€50.00
7	Appointment of an inspector by the Registrar of Friendly Societies	€200.00	Not applicable
8	Calling of a special meeting by the Registrar of Friendly Societies	€130.00	Not applicable
9	Determination of a dispute or an award for the distribution of funds:		Not applicable
	(a) where the matter is settled without a hearing or on one hearing without adjournment	€60.00	
	(b) for every hearing after the first and for every adjournment	€60.00	
10	Signature or seal of the Registrar to a document not chargeable with any other fee	€12.00	€12.00
11	(a) Inspection of a society's file	€6.00	Not applicable
	(b) Copy or extract of any document (in addition to fee for Registrar's signature or seal)	€3.00	€2.50
12	Printout of name and address of society	€3.50	€3.50
13	Filing of notice of change of registered office	€15.00	Nil
14	Filing of a society's annual return	€40.00	€20.00
15	Filing of an instrument of dissolution or any amendment thereto	€100.00	Not applicable
16	Filing or registering of documents concerning the winding up of a society under the provisions of the Companies Act 2014.	€15.00	€15.00

Reference Number	Matter in respect of which Fee is payable	Fee: Paper form	Fee: Electronic form
European Cooperative Society (SCE) Fees			
17	Application for the formation of a European Cooperative Society (SCE), pursuant to Regulation 4 of the European Communities (European Cooperative Society) Regulations 2009 (S.I. No. 433 of 2009)	€100.00	Not applicable
18	Registration of a European Cooperative Society (SCE) on transfer of its registered office to the State, pursuant to Regulation 5 of the European Communities (European Cooperative Society) Regulations 2009 (S.I. No. 433 of 2009)	€100.00	Not applicable
19	Application to transfer a European Cooperative Society's (SCE) registered office to another Member State, pursuant to Regulation 7 of the European Communities (European Cooperative Society) Regulations 2009 (S.I. No. 433 of 2009)	€100.00	Not applicable
20	Delivery to the Registrar of Friendly Societies particulars for publication of transfer proposal or draft terms of conversion pursuant to Regulation 22 of the European Communities (European Cooperative Society) Regulations 2009 (S.I. No. 433 of 2009)	€100.00	Not applicable
21	Application for the conversion of a European Cooperative Society (SCE) into a Cooperative, pursuant to Regulation 24 of the European Communities (European Cooperative Society) Regulations 2009 (S.I. No. 433 of 2009)	€100.00	Not applicable
22	Delivery of notice to the Registrar of Friendly Societies of insolvency events by a European Cooperative Society (SCE), pursuant to Regulation 31 of the European Communities (European Cooperative Society) Regulations 2009 (S.I. No. 433 of 2009)	€15.00	Not applicable

## Part 2

*Services for which no fee is payable.*

1. Supply to a Department of State of any document or copy document.
2. Provision of any document in respect of which a fee is chargeable under any other Act or any other provision of the Industrial and Provident Societies Acts 1893 to 2014.

The Minister for Public Expenditure and Reform consents to the making of the foregoing Regulations.



GIVEN under my Official Seal,  
3 August 2018.

PASCAL DONOHOE,  
Minister for Public Expenditure and Reform.



GIVEN under my Official Seal,  
1 August 2018.

HEATHER HUMPHREYS,  
Minister for Business, Enterprise and Innovation.

EXPLANATORY NOTE

*(This is not a part of the Instrument and does not purport to be a legal interpretation.)*

These Regulations set out the fees to be paid to the Registrar of Friendly Societies in respect of matters under the Industrial and Provident Societies Acts 1893 to 2014, and the European Communities (European Cooperative Society) Regulations 2009.

BAILE ÁTHA CLIATH  
ARNA FHOILSIÚ AG OIFIG AN tSOLÁTHAIR  
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